

Independent School District 112

Secondary Schools Design/Core Teams

Charge Statement **Approved by the School Board** **November 16, 2006**

Purpose

The purpose of the Secondary Schools Design/Core Teams is to recommend and implement a program design for grades 6-12 that prepares students for post-secondary success in the 21st century and reflects District 112's commitment to development of world class schools.

The Secondary Schools Design/Core Teams will:

- Represent the diverse groups with a stake in the District's secondary schools
- Review data and current research in the field pertinent to the planning and implementation processes
- Critique alternatives for secondary education with consideration of costs and program implications
- Seek input from the community

Results Desired

The Design Team(s) will make recommendations to the Superintendent and School Board. Initially, there will be one 6-12 Design Team. As the scope of the work progresses, this team will evolve into two teams: one representing grades 6-8 and the other representing grades 9-12. There will be five (5) Core Teams, one for each of the three middle schools and two high schools. At the appropriate time, an elementary design team will form to review the early childhood and elementary programs to continue the process of backward design.

Scope of Responsibility

The Design Teams will

- Develop a recommended program and program delivery model for all of District 112's secondary schools
- Examine and determine how practices fit into the framework of world class schools including
 - School organizational structures such as schedules/class configurations
 - Instructional delivery systems
 - Curriculum and assessment
 - Technology
 - Inclusion
 - Professional development
 - Parent involvement
 - Shared decision-making opportunities

Individual Core Teams will

- Use the program framework created by the Design Teams to generate implementation plans
- Consider staff strengths and learner needs in creating each school's plan
- Evaluate and monitor progress into 2009 and beyond
- Support the District 112 Mission and Vision as well as the Mission and Vision adopted by each secondary school

Level of Authority

The Superintendent and School Board commission the Secondary Schools Design Team(s) and Core Teams to complete this charge. The Design Team(s) will make recommendations to the Superintendent and School Board for consideration and action. Recommendations from each team will reflect the Board's commitment to creating world class schools in District 112.

Membership

Design Teams - Initially, representatives of the 6-8 and 9-12 Design Teams will serve together as one 6-12 team. The 6-8 grade level Design Team will consist of representative parents of students from elementary and middle schools; teachers representing core academics, applied academics, and specialized services; media/technology specialist; support staff; students; and administrators. The 9-12 grade level Design Team will consist of representative parents of students from middle and high schools; teachers representing core academics, applied academics, and specialized services; media/technology specialist; support staff; students; and administrators. Each Design Team also will include an "at-large" member from the community.

Core Teams – A Core Team will represent each of the five secondary schools. Members will include the principal, assistant principal, and representatives of support staff; core academic teachers; applied academic teachers; dean/counselors; media/technology specialists; specialized services.

Membership Expectations

Secondary Schools Design Teams – Members are expected to

- Make meeting attendance a priority
- Come to meetings prepared
- Communicate with those they represent
- Participate in a consensus decision-making model to arrive at the groups recommendations

Core Teams – In addition to the expectations listed above, Core Team members are expected to

- Implement the recommendations approved by the School Board at each building
- Remain as part of the building leadership team during the first year of implementation to provide consistency of vision

Communication

The Design Team(s) will communicate regularly with the superintendent or designee. Individual members of the Design and Core teams are expected to provide regular progress reports to members of the stakeholder groups they represent. Planned and frequent communication will occur with the throughout the process. Parents and community will be offered opportunities for input and feedback during this process.

Timeline

- Design Team members will be selected in December, 2006.
- Design Team recommendations will go to the Superintendent/School Board no later than January, 2008
- Core Teams will be selected after the Board takes action on Design Team(s) recommendations
- Core Teams will implement the adopted recommendations in all five secondary buildings in September, 2009

Resources

The School Board will provide resources as necessary to facilitate the work of the Design Team(s) and Core Teams.